

EXPERIENCE / SKILLS

COMPUTER / TECHNOLOGY

- ⤴ Familiar with most facets and versions of Windows, Mac OS X, Linux
- ⤴ Built and upgraded computer hardware and peripherals piecewise.
- ⤴ Diagnosed and used troubleshooting techniques to repair hardware pieces.
- ⤴ Cleaned Windows systems from malware and setup preventative applications.

GRAPHIC DESIGN / CAD

- ⤴ Created 2D AutoCAD drawings
- ⤴ Modified and expanded VBA (AutoCAD) application which increased productivity of other drafters in creating their drawings.
- ⤴ Created 3D Models based off blueprints including textures, materials and lighting.
- ⤴ Animated camera and appropriate scene elements to match design criteria.
- ⤴ Used AutoDesk 3DS Max and Blender for 3D production and rendering.
- ⤴ Used Adobe Photoshop for texture and image manipulation and preparation for printing and web graphics.
- ⤴ Prepared digital files for production.
- ⤴ Consulted with clients to establish project objectives, target markets, budgets and schedules.
- ⤴ Prepared concept presentations for client approval.

ADMINISTRATION

- ⤴ Estimated time required for project completion.
- ⤴ Provided quotes for clients.
- ⤴ Proofread for accuracy.
- ⤴ Organized, prepared and conducted meetings.
- ⤴ Telephone interaction and follow-up with clients.
- ⤴ Respected and maintained confidences.
- ⤴ Recorded data on computer (Word/Excel)
- ⤴ Spoke publicly to groups of up to 200.

TRAINING / INSTRUCTION

- ⤴ Instructed entrepreneurs in how to conduct business online (up to 20 people per class).
- ⤴ One-on-one tutoring of college level mathematics.
- ⤴ Instructed personnel in using and debugging VBA for AutoCAD.

RETAIL/SALES

- ⤴ Cold called prospective customers for 3D animation service and web site needs.
- ⤴ Greeted customers in store, helped them find the product they needed.
- ⤴ Helped customers with technical difficulties and major computer problems.

EMPLOYMENT HISTORY

- ⤴ **Web Developer / 3D Animator**
 - Loklo Media, Lethbridge AB 2007 - 2012
- ⤴ **Computer Technician**
 - Laptop Depot, Lethbridge AB 2010 - 2010
- ⤴ **3D Modeler**
 - Framework Animation Ltd., Lethbridge, AB 2006 – 07
- ⤴ **CAD Operator / 3D Modeler (Temporary Position)**
 - GLR Solutions Ltd., Calgary, AB 2006 – 06
- ⤴ **CAD Operator / VBA Programmer**
 - Tundra Engineering Associates Ltd., Calgary, AB 2005 – 06

EDUCATION

- ⤴ **B.Sc/B.Ed Physics Major** – Current, Anticipated graduation 2014
 - University of Lethbridge, AB
- ⤴ **Diploma - Mechanical Design Technology**, honors 2005
 - SAIT, Calgary, AB
 - Awarded Jason Lang Scholarship (Grades Based)
- ⤴ **Associates Degree – Electronics Engineering Technology** 1999
- ⤴ **Associates Degree – Computer Systems Technology** 1999
 - Ricks College, Rexburg, Idaho
- ⤴ **High School Diploma** 1997
 - Provost High School, Provost, AB

References

Available upon request